

**POTTER COUNTY  
COMMISSIONERS' COURT AGENDA**

**MARCH 9, 2015**

**THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY  
COMMISSIONERS' COURT ON MONDAY, MARCH 9, 2015, AT 9:00 A.M. IN THE  
POTTER COUNTY COMMISSIONERS' COURTROOM, LOCATED AT 500 S.  
FILLMORE, ROOM 106, AMARILLO, POTTER COUNTY, TEXAS.**

1. **APPROVAL OF MINUTES:** Approval of the minutes from the February 23, 2015 Potter County Commissioners' Court meeting and the March 3, 2015 Special Potter County Commissioners' Court meeting.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of February 18, 2015 through March 4, 2015. [Hood]
3. **2<sup>ND</sup> ANNUAL POTTER COUNTY GOVERNMENT DAY:** To consider and act upon allowing the use of funds from the Awards and Recognition budget in an amount not to exceed \$450 to cater lunch for students participating in Government Day activities on April 27, 2015. [Hood]
4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
5. **ELECTIONS:** To consider and approve the "Proportional Method" for Determining Party Affiliation of Judges and Alternate Judges at Vote Centers. [Huntley]
6. **OPEN MEETINGS ACT and PUBLIC INFORMATION ACT CERTIFICATIONS:** To recognize the completion by Nancy Tanner of the Lyndon B. Johnson School of Public Affairs Conference for Newly Elected County Judges and Commissioners and completion of the requirements for Sections 551.005 and 552.012 of the Government Code. [Tanner]
7. **LOCAL GOVERNMENT CORPORATION:** To provide an update on the Local Government Corporation [Murguia].
8. **CONTINUING EDUCATION:** To recognize Commissioner Murguia's completion of the required 16 hour annual continuing education requirement in 2014, as stated in Section 81.0025 of Local Government Code. [Murguia]
9. **TAX OFFICE-SHERIFF'S SALE:** To consider and act upon the approval of sheriff sale properties. Payment has already been received on each property. [Aylor]

10. **AG PRODUCERS CO-OP:** To consider and act upon approving the plat for Co-op Producers Unit #1, Lot 1-A, Block 40, Original Townsite of Bushland. [Thomas, Kemp]
11. **DISTRICT ATTORNEY'S OFFICE:** To consider and act upon a request from Randall Sims, Potter County District Attorney, to add a position to his office for a temporary full-time employee with all salary and benefits to be paid from that office. [Sims]
12. **AMARILLO BI-CITY-COUNTY HEALTH DISTRICT:** To consider and act upon the appointment of the following:
  - a. J. Taylor Carlisle, M.D. to the Board of Health for a three year term. [Stoughton, Tanner]
  - b. Delores Thompson to the Board of Health for a three year term. [Stoughton, Tanner]
13. **TEXAS PANHANDLE CENTERS:** To consider and act upon the reappointment of Mr. Larry Adams to the TPC Board of Trustees. [Schertler, Tanner]
14. **TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES (TDFPS) TITLE IV-E CONTRACT AMENDMENT:** To consider and act upon an amendment to the contract for reimbursement with TDFPS, requiring the county to use the E-Verify System to validate staff eligibility. [Kemp]
15. **TECHSHARE AGREEMENTS:** To consider and act upon approving the following project agreements and budgets. [Harder]
  - a. Techshare Master Interlocal Agreement.
  - b. Techshare.Prosecutor project in the amount of \$750,942.24.
    - 1) Techshare.Prosecutor Resource Sharing Addendum as an interlocal agreement;
    - 2) Techshare.Prosecutor Implementation Agreement as a sole source agreement.
  - c. Techshare.Courts JP project in the amount of \$717,654.40.
    - 1) Techshare.Courts JP Development Project Addendum as an interlocal agreement;
    - 2) Techshare.Courts JP Implementation Agreement as a sole source agreement.

16. **EQUIPMENT PURCHASE:** To consider and act upon purchasing the following hardware in relation to the case management software.
- a. Dell storage in the amount of \$49,089.29 from Dell Marketing using DIR Contract # DIR-SDD-1951. [Harder, Patrick]
  - b. Cisco networking equipment in the amount of \$6,030.00 from CDWG using DIR Contract # DIR-TSO-2542. [Harder, Patrick]

17. **CHILLER SERVICE CONTRACT:** To consider and act upon approving the attached agreement for chiller maintenance services at the District Courts Building utilizing TIPS contract #6012706. Funds budgeted in the 2014/2015 fiscal year. [Harder, Ward]

18. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

**EXTENSION:** The resignation of Nathan Carr as County Extension Agent effective February 27, 2015.

The employment of Verna Gaye Wagner as Administrative Assistant as a replacement for Sarah Cummings, effective March 9, 2015.

**FACILITIES**

**MAINTENANCE:** The employment of Lawrence E. Baca as Custodian I in the Facilities Maintenance Department as a replacement for Candy McCrary, effective March 16, 2015.

**RECORDS**

**MANAGEMENT:** The discharge of Lisa Daniel as Microfilm Clerk effective March 3, 2015.

The transfer of Laura Arrendondo as Microfilm Clerk CRMF as a replacement for Lisa Daniel effective March 4, 2015.

**ROAD & BRIDGE:** The resignation of Juan Cisneros as Crew Leader effective February 28, 2015.

The resignation of Dakota Ratliff as Maintenance Tech effective February 27, 2015.

19. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
20. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

21. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
22. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
23. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

**THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.**

A handwritten signature in black ink, appearing to read "Nancy Tanner", is written over a horizontal line.

**NANCY TANNER  
POTTER COUNTY JUDGE**